



Switch Checklist

To close an account and transfer any remaining funds, you will need:

- Recent bank statement with your old account number (s)
- New Sweet Water State Bank account number (s)
- Sweet Water State Bank routing number: 062104290
- Form #1 – Account Closing Notification (provided by SWSB)
- Follow up to ensure all checks have cleared on your old account
- Double check maturity dates if transferring a Certificate of Deposit to avoid possible penalties for early withdrawals.

To change your payroll or direct deposit, you will need:

- Recent bank statement with your old account number (s)
- Sweet Water State Bank account number (s)
- Sweet Water State Bank routing number: 062104290
- Form #2 – Direct Deposit Request (provided by SWSB)

To change your Social Security Direct Deposit, you will need:

- New Sweet Water State Bank account number (s)
- Sweet Water State Bank routing number: 062104290
- www.ssa.gov/deposit/howtosign.htm
Visit website above to change your deposit online or print out the government's Standard Form 1199A